

## **COASTAL RESOURCE ENHANCEMENT FUND 2001 GRANT APPLICATION**

Thank you for your interest in the Coastal Resource Enhancement Fund (CREF). Santa Barbara County has funds available in 2001 for projects that enhance environmentally sensitive coastal resources, coastal aesthetics (visual), coastal tourism, and coastal recreation. Successful proposals must demonstrate a coastal relationship. This package will help you prepare a CREF application for your project. For a copy of this package, visit the County's website at [www.co.santa-barbara.ca.us](http://www.co.santa-barbara.ca.us).

### **WORKSHOPS**

If you have any questions, please attend one of the workshops or call Kathy McNeal Pfeifer at 568-2507 or Doug Anthony at 568-2046.

#### **Santa Barbara:**

Monday, July 24, 2000  
5:00 P.M. -- 6:15 P.M.  
County Engineering Building  
Planning Commission Hearing Room  
123 E. Anapamu Street, 1st Floor

#### **Lompoc:**

Monday, July 31, 2000  
5:00 P.M. -- 6:15 P.M.  
Lompoc City Council Chambers  
100 Civic Center Plaza

#### **Santa Maria:**

Monday, July 31, 2000  
7:00 P.M. -- 8:15 P.M.  
Betteravia Center  
Board of Supervisors Hearing Room  
511 East Lakeside Parkway

### **DEADLINE**

**Proposals must be received by  
5:00 P.M., Monday, September 11, 2000**  
(see Section 6.0 of this package)

## **1.0 BACKGROUND**

Santa Barbara County established the Coastal Resource Enhancement Fund (CREF) in 1988 to help reduce adverse impacts to coastal resources caused by offshore oil and gas development and related onshore support facilities. CREF helps to alleviate the effects of offshore oil and gas development by funding proposals to protect or enhance certain coastal resources. The County is legally obligated to use CREF solely for this purpose. CREF is not provided to mitigate any impacts generated by inland oil/gas development whether or not it is associated with offshore resources. CREF is funded by five offshore oil and gas developments: (1) Chevron Point Arguello, (2) Texaco Gaviota Terminal, (3) Exxon Santa Ynez Unit, (4) Torch Point Pedernales, and (5) Molino Gas Project.

## **2.0 CREF FUNDS AVAILABLE**

The total amount available in the 2001 CREF cycle is \$703,842. Of this amount, \$355,509 are available for coastal land acquisitions and \$348,333 are available for other types of coastal enhancements. Additional funds may be available from CREF projects that cannot commence within the two years allotted.

## **3.0 ELIGIBLE PROJECT APPLICANTS**

Applicants eligible to compete for CREF awards include public agencies, municipalities, special districts, and non-profit organizations in Santa Barbara County. Eligibility does not extend to for-profit organizations.

## **4.0 PROPOSAL REVIEW PROCESS**

The Board of Supervisors awards grants from CREF through a competitive process. Energy Division staff evaluates each proposal received, and makes recommendations to the Board of Supervisors based on how well each proposal meets the following eight criteria.

1. Enhancement projects must be located in the coastal area or have a coastal relationship, and must be consistent with the County's Local Coastal Program and Comprehensive Plan and the other local jurisdictions' applicable coastal programs. Enhancement projects should be located within geographical proximity to oil and gas onshore/offshore development activities while still providing for the broadest public benefit.

2. Projects should compensate for coastal impacts due to oil and gas development, specifically for sensitive environmental resources, aesthetics, tourism, and negative effects on coastal recreation in the County.
3. Projects should provide a level of broad public benefit.
4. The intent of the CREF program is to fund coastal acquisition and capital improvement projects; therefore, projects which offer coastal acquisition and capital improvements will receive higher priority than those projects which do not.
5. Projects should utilize [additional] matching funds and/or in-kind services to the maximum extent possible.
6. Projects should be self-supporting or should require minimum on-going County operations/maintenance costs once the project is completed and implemented.
7. Projects to be funded should lack other viable funding mechanisms to complete the project.
8. The feasibility of implementing and completing the project shall be considered. Projects with a high probability of success should be given preference.

## **5.0 INFORMATION YOU MUST PROVIDE**

Please help us review your proposal in a timely manner by providing all of the information requested in this section. Failure to provide this information may adversely affect the rating of your proposal. If you have any questions, call Kathy McNeal Pfeifer at 568-2507 at the Energy Division. Please provide the requested information on extra sheets and indicate which item you are responding to on the pages you provide.

1. List the name, mailing address, and telephone number of the organizations or agencies submitting the proposal. (Organizations supporting the idea of the proposal should not be listed here; supporting organizations' letters can be attached to the end of the proposal.)
2. List the name, mailing address, and telephone number of the key contact person from each organization submitting the proposal.
3. If your project has a number of organizations submitting the proposal, indicate which organization would be responsible for administration of the project.

4. (a) Indicate the amount of CREF funding you are requesting.  
(b) Indicate the total estimated cost of your project.
5. If the organization(s) submitting this proposal is submitting more than one proposal in this funding cycle, rank the priority of all proposals it is submitting.
6. Describe the proposed project, including sufficient detail for staff to evaluate and seek additional information, if relevant.
7. Describe the coastal-relationship associated with your project.
8. Describe the population this project will benefit.(e.g., number of people, or special group).
9. Provide an itemized budget of proposed project expenditures. Include estimated costs of materials, labor, permitting costs, etc. If applicable, indicate which items would be provided by in-kind services.
10. Provide the following information if the project requires additional funds or in-kind services:
  - a. Aside from the amount you are seeking from CREF, list the amount of additional funds you need to complete your project.
  - b. List the organizations from which you have sought or plan to seek funds from.
  - c. List the amount that you are requesting or plan to request from each organization.
  - d. Identify the status of each funding request (i.e., secured, currently applying, or plan to apply in the future).
  - e. If you plan on using any in-kind services,
    - i. list the organizations or individual supplying the in-kind service(s),
    - ii. describe the in-kind service(s), and
    - iii. estimate the value (i.e., dollar amount) of the in-kind service(s).
11. Provide a detailed schedule for completing the project.
12. Describe the long-term maintenance and operation of the project, including method of funding maintenance and operation for five years.
13. Submit maps of the proposed project area:
  - a. Regional map showing the project area.
  - b. Local map showing the project area in detail.

14. Submit photographs or other visual aids which describe/explain the proposed project and its setting. (If the cost to supply visual aids with all eight copies of your proposal is burdensome, please submit a minimum of two copies of each visual aid -- one for the evaluators and one for the Supervisor whose district your project is in.)
15. If you are a non-profit organization, please demonstrate the non-profit status by attaching relevant evidence such as a declaration of the group's California State Tax Exemption status and a description of the group's voting membership including the number of voting members and the group's statement of purpose.
16. If this is a proposed coastal easement or acquisition, please answer or submit the following:
  - a. Provide the names, addresses and telephone numbers of all affected landowners, and Assessor's Parcel Numbers of the properties affected.
  - b. What is the current status of any negotiations in progress?
  - c. Has the property been evaluated by a qualified appraiser? If so, please provide a copy of the appraisal report.
  - d. Describe how ownership of the easement or real property is to be acquired.
  - e. Specify if the current owner is willing to sell.
  - f. Specify precisely what the property will be used for and what development or activities you anticipate on the property.
  - g. Specify precisely how you plan to finance the management of the property for the first five years.
  - h. Provide a parcel map showing the parcels related to the project.

## **6.0 Proposal Requirements and Deadline**

**By 5:00 p.m. on Monday, September 11, 2000, please provide us with 8 copies of each proposal in the following format: (1) unbound, (2) unstapled, and (3) three-hole punched.** Proposals received after this date and time will not be accepted. We distribute five of these copies to each of the Board of Supervisors, one copy for public review at the Energy Division, and two copies to be used for staff evaluation.

Please send your proposal to:

South County

Kathy McNeal Pfeifer, Planner  
County of Santa Barbara  
Planning & Development Department  
Energy Division  
1226 Anacapa Street, Second Floor  
Santa Barbara, CA 93101-2010

North County

Andrea Tomas  
c/o Kathy McNeal Pfeifer, Planner  
County of Santa Barbara  
Planning & Development Department  
Administration Division  
624 W. Foster Road, Suite C  
Santa Maria, CA 93455-3623

## **7.0 ADMINISTRATIVE REQUIREMENTS**

Grantees must also meet the following administrative requirements:

1. Each grantee, except for an agency of Santa Barbara County, shall enter into a contractual agreement with Santa Barbara County. No grant shall be considered awarded until a contractual agreement has been executed. The contractual agreement shall contain provisions that require the timely and successful completion of the project as proposed. Any substantive modifications to the project shall require a modification to the contractual agreement. Failure of grantee to comply with all terms of the agreement may result in forfeiture of the grant. It typically takes 4 weeks to process a CREF agreement, provided that the grantee agrees to all contractual stipulations. Upon approval of the agreement by the Board of Supervisors, it typically takes another 2 weeks to process payment of the grant.
2. CREF grants are not disbursed until grantee can fully verify that all additional funds and in-kind services required to complete the proposed project have been secured.
3. All grantees shall commence projects within one year of the decision by the Board of Supervisors to award the CREF grant unless otherwise specified at the time the grant is awarded. If the project has not commenced within one year, the CREF grant shall become void and all associated money shall revert back to the CREF for new allocation. The Planning & Development Department may grant a maximum extension of one year if the grantee can demonstrate good cause for the delay.
4. All grantees shall conduct their projects in accordance with their proposed schedule, and such schedule shall be included in the contractual agreement. The County shall send written warning to any grantee that falls more than six months behind

schedule, and the County shall send a second written warning to any grantee that falls more than nine months behind schedule. The County shall reclaim the unspent portions of all grants for projects, which fall behind schedule by more than twelve months, without further notice.

5. All grantees shall publicly identify that the project is financed by the County of Santa Barbara's Coastal Resource Enhancement Fund (CREF), a partial mitigation of impacts from the following offshore oil and gas projects: Point Arguello, Point Pedernales, Santa Ynez Unit, and Gaviota Interim Marine Terminal (and any other contributors). Grantee shall display this recognition in a manner mutually agreed upon by County and grantee (e.g., brochures, signs, plaque, etc.).
6. All grantees shall submit written reports on project status, including photographs to document the work completed to date. These projects shall include verification that the CREF grant is being used in accordance with the project description contained in the contract between the County and the grantee or, in the case of County agencies, in accordance with the project description as proposed. The contractual agreement shall specify when annual reports fall due.
7. Any County agency that is a CREF grantee shall be accountable to commence and complete the CREF project as proposed and consistent with other requirements listed herein. Any substantial changes in the project description must be approved by the Planning & Development Department as the administering agency and by the Board of Supervisors. Changes in the project schedule of more than six months must also be approved by the Planning & Development Department in consultation with the County Administrator's office.

## **8.0 WORKSHOPS**

Staff will hold three workshops throughout the county to provide information on the CREF funding process. Please attend one of the meetings if you are interested:

### **Santa Barbara:**

Monday, July 24, 2000, 5:00 P.M. -- 6:15 P.M.  
County Engineering Building, Planning Commission Hearing Room  
123 E. Anapamu Street, 1st Floor

### **Lompoc:**

Monday, July 31, 2000, 5:00 P.M. -- 6:15 P.M.  
Lompoc City Council Chambers  
100 Civic Center Plaza

**Santa Maria:**

Monday, July 31, 2000, 7:00 P.M. -- 8:15 P.M.  
Betteravia Center, Board of Supervisors Hearing Room  
511 East Lakeside Parkway

**9.0 SPECIAL HEARING DATE**

The Board of Supervisors scheduled a special hearing for proponents to comment on staff recommendations for CREF awards and present their proposals to the decision-makers. Supervisors and proponents may attend the meeting in both Santa Maria and Santa Barbara.

**Monday, December 4, 2000  
5:00 p.m.**

County Administrative Building  
Board of Supervisors Hearing Room  
105 E. Anapamu Street, Fourth Floor  
Santa Barbara

Betteravia Center  
Board of Supervisors Hearing Room  
511 East Lakeside Parkway  
Santa Maria

The final hearing to allocate CREF 2001 awards will be scheduled sometime in early 2001 to coincide with announcement of next year's AB1431 awards.